



CHEAKAMUS  
CENTRE

nature is in session

## **Indigenous Cultural Program Teacher Planning Guide**

Last modified by: Chelsea Kennedy, Program Administrative Coordinator (August 2023)

Contents

- 1 | K'ayáichtn (Welcome) to Cheakamus Centre and the Indigenous Cultural Program... 3**
- About Us..... 3**
- Our Vision at Cheakamus Centre ..... 3**
  - Program Objectives ..... 3*
- 2 | Program Overview ..... 4**
  - Expectations of a Chaperone ..... 4*
- Program Activity Descriptions..... 5**
- 3 | Preparing for your Program..... 7**
- Overnight in the Longhouse ..... 9**
- 4 | Meals & Food..... 10**
  - Cooking in the Longhouse ..... 10*
  - Complex Dietary ..... 10*
  - Nut-Restricted Policy ..... 10*
  - Chores – Overnight Programs Only ..... 11*
- 5 | Medical & Complex Needs ..... 11**
  - Inclusion and Planning for Complex Needs ..... 11*
  - Medications ..... 11*
  - First Aid ..... 11*
- Advanced Medical Care ..... 11
- Sickness ..... 11
- 6 | Site Policies ..... 12**
- 7 | Frequently Asked Questions ..... 12**
- 8 | Contact Information and Important Links ..... 13**



## I | K'á'yáhtn (Welcome) to Cheakamus Centre and the Indigenous Cultural Program

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### About Us

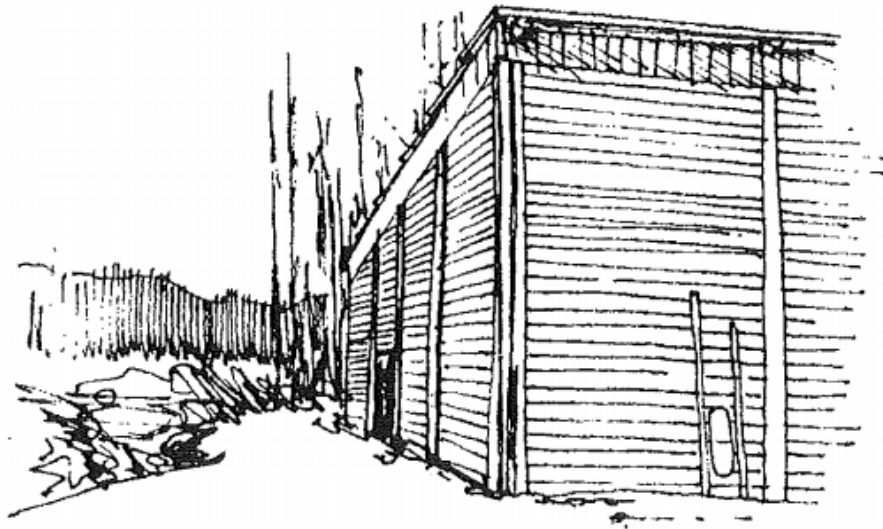
Located on 420 acres of ecological reserve lands in the Cheakamus River Valley near Squamish, BC, Cheakamus Centre is a world-class outdoor learning centre that brings together the values of environmental stewardship and sustainability through place-based learning. We would like to thank the Sk̓wx̓wú7mesh Nation, upon whose unceded traditional territory Cheakamus Centre resides. We value the opportunity to welcome others to learn, gather, and share in nature on this traditional territory. The land Cheakamus Centre is situated on has always been a place of learning for the Ch'iyá'mesh people, who for millennia have passed on their culture, history, and traditions from one generation to the next.

### Our Vision at Cheakamus Centre

To be a dynamic centre of excellence for environmental and Indigenous cultural education, and a welcoming place for learning, gathering and sharing in nature.

### Program Objectives

1. To enhance students' understanding of, and respect for, First Nations culture in general, and the pre-contact longhouse culture of the Sk̓wx̓wú7mesh people, in particular.
2. To provide a cross Indigenous cultural learning experience based on students and adults living communally and participating in traditional daily activities of the Coast Salish people.
3. To promote greater understanding and awareness of the beliefs and traditional values of the Coast Salish culture in relation to sharing, the seasons, and respect for others and the environment.



## 2 | Program Overview

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### **Expectations of a Chaperone**

A quality and safe outdoor education experience relies on the support of adult chaperones. Chaperones are responsible for the health, safety and conduct of participants and are expected to supervise at all times, including overnight, while at Cheakamus Centre. Visiting groups should plan to bring one chaperone for every ten program participants.

**During programming:** Chaperones stay with the group throughout the day and follow the Program Leader's lead on program facilitation and assist with student engagement and other group management requests. Chaperones are also expected to manage challenging behaviors or conflict between participants. If a student is unable to participate in an activity due to illness or injury, it is the school's responsibility to provide care for the student.

**At all other times:** Outside of daily programming times, chaperones assume a more active role. Chaperones will supervise the students before, during, and after mealtimes, during any self-directed time, and overnight in the Longhouse for two-day programs. Duties may include some or all of the following: organizing games during self-directed time; helping portion at mealtimes; comforting students who are homesick throughout the night; assisting chores with student groups; etc. Try to rotate responsibilities throughout your program so that all adults have an opportunity for their own relaxation. We want everyone to enjoy their overnight Indigenous cultural experience!

Consumption of alcohol on-site is strictly prohibited for school groups and their chaperones.



## Program Activity Descriptions

You and your students will be immersed in Coast Salish living for the duration of your stay. Prior to your visit, you will divide the students into groups of 10, and these will be their Activity Groups. Students will be in the same group for each activity, as well as meal preparation and chores. Overnight programs include a choice of three **Cultural Activity Blocks** and one **Evening Activity**. Day programs have two **Cultural Activity Blocks**. You can find activity descriptions below:

<b>Indigenous Cultural Programs</b>
<p><b>Cedar Bark Weaving</b> Practice your hand with traditional techniques and tools in working with cedar. Depending on the group, projects might include cedar rope, cedar mat or paint brushes.</p>
<p><b>Wool Weaving</b> Explore the traditional Coast Salish art of wool weaving and learn about the many applications of this important cultural practice. Try your hand at using a traditional loom!</p>
<p><b>Hunting and Fishing</b> Learn to look for animal signs and increase your level of awareness with your surroundings. Students will learn about traditional hunting and fishing practices and try their hand at different tool making techniques.</p>
<p><b>Wood Working</b> Experience using traditional tools and techniques to split kindling and create works of art. Traditional tools include our rock hammer, wooden mallet, bone wedge, wooden wedge and adze.</p>
<p><b>Plant Gathering/Ethnobotany</b> Draw on Indigenous teachings and local knowledge and explore the forest to learn about traditional medicines, food and resources. Depending on the season, you may be able to taste some edible plants!</p>
<p><b>Traditional Indigenous Games</b> Learn to play several traditional games testing skill, strength and your friendly competitive spirit.</p>

<b>Evening Programs (<i>Overnight programs only</i>)</b>
<p><b>Campfire and Legends</b> Enjoy an evening around the campfire listening to legends and stories.</p>
<p><b>Night Walk</b> Take a sensory walk around the site and explore how animals adapt to low light conditions.</p>

<b>Morning Activities</b>
<p><b>Cedar Walk</b> Discover the traditional uses of the Cedar tree and its cultural significance to the Coast Salish peoples. Students will visit an old-growth cedar, as well as a culturally modified tree.</p>
<p><b>Group Wide Traditional Games – <i>Overnight Programs Only</i></b> Try your hand at one of the traditional games that First Nations have played for generations. Games typically played are Knobby Ball or Shinny.</p>

**Note:** *You will have the opportunity to select activities on the Planning Form, however depending on seasonality or expertise of program staff, your top choices may not be available.*

**Draft Program Schedule (Overnight Program)**

<b>Time</b>	<b>Day One</b>
9:15 AM	Arrival, Welcome and Orientation
9:45 AM	Traditional welcome and intro to life at the longhouse Arrival Snack & Hot Drink
10:30 AM	<b>Cedar Walk</b>
11:30 AM	Lunch Preparations & Lunch
1:00 PM	Chores
1:30 PM	<b>Cultural Activity A</b>
2:45 PM	<b>Cultural Activity B</b>
4:00 PM	Snack & Self-directed Time
5:00 PM	Salmon Feast Preparation & Dinner
6:30 PM	Chores
7:00PM	<b>Evening Activity</b>
8:00 PM	Bed-time Preparation and Self-directed Time
9:00 PM	Lights out
<b>Time</b>	<b>Day Two</b>
7:00 AM	Rise & Shine, Pack-up Gear, & Breakfast Preparations
7:30 AM	Breakfast
8:30 AM	Chores
9:30 AM	<b>Cultural Activity C</b>
10:15 AM	Snack
10:45 AM	<b>Group-Wide Indigenous Games</b>
11:45 AM	Lunch Preparations & Lunch
1:00 PM	Closing Circle
1:30 PM	Departure



### 3 | Preparing for your Program

**All of our forms can be found on the [Teacher Resources Page](#) on our website. Please use the “Indigenous Cultural” drop down menu.**

#### Form submission

Please email completed forms to our Program Administrative Coordinator at [office@cheakamuscentre.ca](mailto:office@cheakamuscentre.ca). Please ensure ALL fields in forms are complete, including parent/guardian signatures where applicable.

Stage	Action Items
<b>Booking</b>	<ul style="list-style-type: none"> <li>▪ Confirm proposal details, dates, and estimated numbers</li> <li>▪ Alert Cheakamus Centre of any extra space/facility needs or complex student needs</li> <li>▪ Submit signed contract and deposit to secure your booking</li> <li>▪ Send C.O.I. (Certificate of Insurance) – see your contract for details</li> </ul>
<b>6-8 Weeks Before Visit</b>	<ul style="list-style-type: none"> <li>▪ Complete and return the <b>Planning Form – due ASAP</b></li> <li>▪ Organize transportation to and from Cheakamus Centre</li> <li>▪ Distribute the following forms to parents/guardians/adult participants:               <ul style="list-style-type: none"> <li>- <b>Informed Consent Forms</b> - for all student and adult participants</li> <li>- <b>Medical Forms</b> - for Overnight Programs ONLY – no med form for day programs</li> <li>- <b>Packing List</b></li> </ul> </li> <li>▪ Begin filling in the <b>Cultural Group Med Diet Summary</b></li> </ul>
<b>2 Weeks Before Visit</b>	<ul style="list-style-type: none"> <li>▪ Final due date for remaining forms:               <ul style="list-style-type: none"> <li>- <b>Informed Consent Forms</b> - for all student and adult participants</li> <li>- <b>Medical Forms</b> – Overnight only</li> <li>- <b>Cultural Activity Group Med Diet Summary</b></li> <li>- Confirmation of final numbers</li> </ul> </li> </ul> <p><i>Once this number is confirmed, you are responsible for payment of the guaranteed or actual number served, whichever is higher.</i></p>

#### Activity Groups

Cheakamus Centre Admin will assign you the number of Activity Groups to use for the Cultural Activity Group Medical/Dietary Summary. Note that if your confirmed student number changes substantially from your estimate, this number is likely to change. Please keep groups as even as possible, and email

this form back as an Excel document, not scanned and sent as a PDF. Please make sure to indicate ALL dietary requirements, and **HIGHLIGHT** any life-threatening/anaphylactic allergies.

### **One Day Programs**

We do not require Medical Forms for one day programs. We do require, however, confirmation of all students' dietary and medical information, so you may wish use our Medical Form to collect this information to collate onto the Activity Group Med Diet Summary, especially if your school does not already have access to this information. If you are using our Medical



## Overnight in the Longhouse

For the Overnight Indigenous Cultural Program, students, adult chaperones, and teachers all sleep inside the Longhouse during their stay. Sleeping mats are provided and each individual should bring their own sleeping bag and pillow. Please refer to the [packing list](#) for what to bring for your program. Our Program Staff will explain and facilitate the sleeping arrangement setup on day 1. You can find a detailed interior layout of the longhouse [here](#) - everyone will sleep on the raised platform sleeping benches. Students are advised to change their clothes either in their sleeping bags, in the bathroom, or in the change area at the back of the longhouse. A recommended resource for preparing younger children for spending time away from home/family can be found [here](#).



**Note:** *If attending in the late fall/winter, please be prepared for a winter camping experience.*

## Location & Directions

Cheakamus Centre is located in beautiful Paradise Valley, in Squamish BC. You can find driving directions to our site [here](#) - Please do not rely on GPS Maps; look for the large green Cheakamus Centre sign. For the Indigenous Cultural Program, you will arrive and depart from **Cheakamus Centre \*South Entrance – Longhouse Parking (1600 Paradise Valley Rd)**. Once you turn off Paradise Valley Road, follow the unpaved road and stay right at the fork to continue straight into the parking lot for Longhouse & Spakwus (administration) building.

*\*This is the first of two large green welcome signs. If you turn off Paradise Valley Road and enter the Fireside Parking Lot, you have gone too far!*

## Emergency Vehicle

We require that all groups participating in an overnight program have their own vehicle or transportation plan for non-life threatening emergencies. If available, please ask one of your supervising adults to drive up separately so that you have a vehicle on site. If you are not able to supply your own vehicle, an alternative transportation plan can be a local taxi service.



## 4 | Meals & Food

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The Indigenous Cultural Program [menu](#) is chosen to reflect the [types of food](#) eaten by Coast Salish people of the area pre-contact. Our kitchen is able to cater to a variety of special dietary needs and restrictions – please indicate these on the **Cultural Activity Medical Dietary Summary**.

### ***Cooking in the Longhouse***

Students will have the unique opportunity to be immersed in rustic traditional Coast Salish cooking processes, and to work together in their activity groups to prepare simple, nutritious meals.

**Bentwood Boxes** - A selection of meals will be made as a group using bentwood boxes. These boxes are traditionally made from a single plank of wood (usually Cedar) steamed soft enough to bend 90 degrees, with custom-fitting lids to make them water-tight and suitable for cooking. Students will assist in the process of adding hot rocks (porous lava rocks taken from the river and heated in the fire) to the water inside the boxes until it reaches a boiling point suitable for cooking.

**Bannock** – Bannock is an Indigenous food source traditionally made using the inner bark of red alder and Old Man’s Beard (lichen) and seen as more of a filler or survival food; however the contemporary recipe is a mix of flour, water, and oil. The dough is wrapped around a stick and slowly cooked over the embers of a fire. Students will have the opportunity to hone their bread making skills and enjoy this delicious treat.



### ***Complex Dietary***

If you have a student with a particularly complex set of dietary needs, please reach out to our Admin Coordinator who will put you in touch with the Chef Wade directly if necessary. If we notice a dietary concern on a medical form that requires follow-up, we will reach out to the lead planning coordinator and sometimes directly to the parent/guardian. In some cases, such as serious dietary or medical concerns, we will allow outside food to be brought to camp. **This MUST be pre-approved by Cheakamus Centre.**

**OUTSIDE FOOD IS NOT PERMITTED AT CHEAKAMUS CENTRE, unless pre-approved by program administration.**

### ***Nut-Restricted Policy***

Cheakamus Centre is a nut restricted facility. We do not order, import or permit any products containing nuts on site. We cannot, however, fully guarantee that private individuals are not bringing items containing nut products on site for personal consumption or use. Please do not bring any nuts or nut products. This also includes any skin care and hair products that may contain nuts.

### ***Chores – Overnight Programs Only***

For Overnight programs, after each meal, students will be assigned a chore based on which group they are in. These chores are integral to the flow of the program and help foster a sense of community by working together to contribute to the whole. Adult chaperones play a key role in facilitation and supervision of these chores. Chores include dishes, cleaning bannock sticks, collecting firewood, making kindling, moving luggage, and sweeping the Longhouse.

## **5 | Medical & Complex Needs**

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### ***Inclusion and Planning for Complex Needs***

Cheakamus Centre is committed to providing inclusive outdoor educational experiences for all learners. We are able to provide a wide range of adaptations to support a wide range of student needs. To ensure all students have the opportunity to successfully participate in the Indigenous Cultural Program, effective communication between your planning lead and Cheakamus staff is required well in-advance of the scheduled program dates. On your **Planning Form**, there is space to indicate students with complex needs. Please be as detailed as possible when providing this information.

**Please Note:** Cheakamus staff can assist in care for complex students by providing activity adaptations when necessary, however it is the visiting school/organization's responsibility to ensure that there is a Care Plan for these participants and that they have the proper supports during their stay.

### ***Medications***

Visiting teachers and chaperones are responsible for administering all student medication while at Cheakamus Centre. Please collect all student medications and distribute at appropriate times.

### ***First Aid***

Cheakamus program staff are first aid trained and will attend to first aid requirements during program periods. During non-instructional periods, visiting teachers and chaperones are responsible for student care including basic first aid needs. On-call staff are available 24/7 to support first aid requirements (if required) or in the event of an emergency. **Groups are expected to bring basic first aid equipment and a vehicle to use in the event of emergency.** If an emergency vehicle is not available, a local taxi service can be used as an alternative. **Squamish Taxi: 604-567-1111**

**Please report all incidents and accidents to the Cultural Programs Coordinator.**

### ***Advanced Medical Care***

Medical care is available at the Squamish Hospital located 20 minutes from our site at 38140 Behrner Drive. In the case of an emergency, please call 9-1-1 and provide the location you are calling from (1600 Paradise Valley Road – South Entrance). Further information about emergency procedures will be provided upon arrival.

### ***Sickness***

In the case a participant falls ill, they will be separated from the rest of the group, and an adult chaperone will need to stay with them. In some cases, when possible, students will be sent home – it is the visiting school's responsibility to call parents and arrange for a pickup.

## 6 | Site Policies

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All Cheakamus Centre policies can be found [here](#). Please review this document prior to your arrival and ensure your group is prepared to adhere to all policies. We are mindful that this is a comprehensive policy list. With such a large, magnificent site, there are a number of things we must bring to your attention for your safety and enjoyment throughout the duration of your visit. We thank you for taking the time to read this document.

## 7 | Frequently Asked Questions

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**Q:** *May children or parents visit the property before the program?*

**A:** Our site is open to the public only during our Open House which falls on the first Sunday in May each year. Other dates may be available, please email [office@cheakamuscentre.ca](mailto:office@cheakamuscentre.ca).

**Q:** *Do I need to bring any extra food?*

**A:** All meals are provided during your Indigenous Cultural program. Any outside food must be **nut-free** and pre-approved by Cheakamus Centre administration.

**Q:** *Where do I find the forms for my Indigenous Cultural Program?*

**A:** All the forms for your program will be sent to you upon signing the contract, and they can also be found on our website under [teacher resources](#), using the “Indigenous Cultural Program” drop down menu. Please scan and send your forms to [office@cheakamuscentre.ca](mailto:office@cheakamuscentre.ca) two weeks prior to your program date.

**Q:** *What will the weather be like?*

**A:** The program will run rain, snow, or shine. Ensure your students are dressed for all weather before they arrive so that they can fully enjoy learning outdoors. Please check the forecast in our area [here](#). In very inclement weather, adaptations will be made to ensure student safety.

**Q:** *What is the cell phone use policy?*

**A:** Cheakamus Centre has good cell coverage throughout the site however, we encourage you to unplug and only use cell phones for emergency situations or to contact CC staff.

**Q:** *Do you provide transportation to Cheakamus Centre?*

**A:** No, visiting groups must arrange their own transportation to Cheakamus Centre. We are happy to provide recommendations for your travels. You can find driving directions to our site [here](#). We require that all groups participating in an overnight program have their own vehicle or transportation plan for non-life threatening emergencies. If available, please ask one of your supervising adults to drive up separately so that you have a vehicle on site. If you are not able to supply your own vehicle, an alternative transportation plan can be a local taxi service.

**Q:** *How do I pay for my program?*

**A:** After your program is over, you will receive an electronic invoice.

**Q:** *Will adults be sleeping separate from students?*

**A:** No, everyone will sleep in the Longhouse, on the raised wooden platforms.

**Q:** *Does a Cheakamus staff sleep overnight in the Longhouse with the group?*

**A:** No, visiting staff will be the primary supervisors for overnight programs. There will be a Cheakamus staff available on-call, for emergencies only.

**Q:** *What type of clothes should I wear to the Longhouse?*

**A:** Please wear clothing that you do not mind getting dirty/smokey, as this is a rustic outdoor experience. Bring plenty of warm layers, rain gear, and rain boots if the weather is inclement.

**Q:** *Is the Longhouse heated overnight?*

**A:** No, the fire inside the Longhouse is put out at the end of the day, so there is no heat overnight. In the fall/winter/early spring, the Longhouse can be very cold at night. Please ensure all participants bring warm sleeping bags and an extra blanket if they are worried about the cold.



## 8 | Contact Information and Important Links

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**General Program Inquiries:** Please email [programs@cheakamuscentre.ca](mailto:programs@cheakamuscentre.ca)

**Forms Submission and Program Questions:** Please email Chelsea at [office@cheakamuscentre.ca](mailto:office@cheakamuscentre.ca)

**Website:** [www.cheakamuscentre.ca](http://www.cheakamuscentre.ca)

[TEACHER RESOURCES](#)

[SITE MAP](#)

[DRIVING DIRECTIONS](#)

### **Address**

Cheakamus Centre **South:**  
1600 Paradise Valley Rd  
Brackendale, BC, V0N 1H0

### **Our Program Team:**

Conor McMullan  
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## **Huy Chexw A – Thank You!**

**We greatly appreciate your support in planning your Indigenous Cultural Program!**